

Structured Finance Association

Analyst, Policy and Regulatory Affairs

About the Association

The Structured Finance Association (SFA) is the premier structured finance and securitization capital markets advocacy association. We are focused on improving and strengthening the broader structured finance market's ability to provide capital to American households and businesses. Comprised of industry leaders, SFA provides an inclusive network for securitization professionals to collaborate and drive necessary changes, advocate for the lending and capital markets and structured finance community, share best practices and innovative ideas, and educate industry members through conferences and other programs. SFA represents more than [370 institutional members](#) from all sectors of the securitization market including lenders, issuers, investors, financial intermediaries, law firms, accounting firms, technology firms, rating agencies, servicers, and trustees. Further information can be found at <https://structuredfinance.org/about-us/>

Position Summary

As a member of the policy team, the Analyst will assist with delivering on SFA policy objectives as well as monitor legislative, regulatory, and market developments impacting our members, the global capital markets and consumer and business lending markets. The Analyst will support SFA staff and members by gathering market information, research, and analysis to help explore regulatory and legislative issues and build consensus positions through direct member engagement. The Analyst will assist in preparing comment letters, policy briefs, blogs and other external communications for members, Capitol Hill, regulators and the public – and help support the preparation of the Association's weekly online newsletter. While the role primarily focuses on policy and regulatory affairs, the Analyst will also collaborate with colleagues in our Research, Government Relations, and Events Teams to delivery on the strategic priorities of SFA and our members.

This is an amazing opportunity for an inquisitive, energetic, and personable individual interested in joining a large and still-growing trade association – and provides an opportunity to interact with senior leaders in the structured finance industry, policymakers, and legislators. The successful candidate should have a strong interest in learning, via hands-on experience, more about capital markets and lending markets and its intersection with regulatory affairs and public policy, including subject matters such as housing, auto and student loan finance, broker-dealer practices, investor disclosure and reporting, and ESG investing. They must have strong critical thinking skills, be a confident outward facing communicator able to manage multiple projects and deliverables simultaneously, meet tight deadlines, and be able to take on new challenges and solve problems. Come join our team!

Key Responsibilities

Working with the Head of Policy and the members of the Policy team, you will support the development and implementation of regulatory policy positions, advocacy strategies, and market standards for issues critical to the structured finance market and the consumers and businesses the market finances.

Policy Development and Management

- Ensure that SFA stays abreast of key policy developments and relevant external issues that could impact the structured finance market and its members
 - Track regulatory and policy developments across financial regulatory agencies such as the SEC, CFPB, FHFA, FDIC, and Federal Reserve to identify changes in the political and public policy environment
 - Conduct independent research and analysis on a variety of policy and regulatory issues impacting the industry that will be used to facilitate engagement with our members and stakeholders, both internally and externally
- Assist SFA senior staff in advancing SFA's continued leadership with regulators, policymakers, and other external market stakeholders
- Assist in the preparation of comment letters and responses to information requests from members of Congress and government officials
- Assist senior staff in creating policy content and communication stargeted to inform our members, policymakers, and other stakeholders, including email alerts, blog posts, policy briefs, weekly newsletter and other public communications to advance policy and advocacy intiatives
- Contribute to other projects that arise in support of the policy team and senior staff

Member Engagement & Advancement

- Foster positive relationships with representatives at SFA member firms by responding to inquiries, following through on SFA deliverables, and supporting effective member engagement
- Manage day-to-day organizational tasks, including working closely with senior staff to schedule and manage logistics of member conference calls and committee meetings
- Oversee publication of SFA's weekly newsletter process and develop website and social media content highlighting the work done by SFA
- Manage contact lists and ensure database is up-to-date
- Provide support for SFA's symposiums, roundtables, webinars, and other member events

The position is located in Washington, D.C., with flexibility for a hybrid work environment. Additionally, SFA hosts the largest capital market conference each year in Las Vegas as well as a series of in-person meetings, roundtables and symposiums in New York City and other cities; and as such, periodic out-of-town travel is needed, typically quarterly, to support these efforts.

As a representative of the premier securitization trade organization, the successful candidate is expected to have strong communication and writing skills and exemplify SFA's high professional standards. While the candidate may not have a strong finance background, a successful candidate will have the drive to learn more about our market paired with self-initiative and a "go-get 'em" attitude.

Professional Experience, Skills & Qualifications

- An undergraduate degree is required, preferably with courses in finance and economics.
- 1-2 years of experience in a financial services or policy role is preferred
- Strong computer skills — MS Office Suite required, Word, Excel and PowerPoint. Experience with data management software such as Salesforce is highly desirable
- Strong multi-tasking, organizational skills, and the ability to prioritize in a dynamic environment
- Knowledge of banking and the financial services sector regulatory environment is a plus

We Invest in Our People

Full Benefits

Top notch medical, dental, vision, life, and disability plans.

401(k) plan with employer match

Flexible spending accounts

Flexible Vacation

There are many great reasons to be “OOO,” and we support them

Hybrid-Friendly

Flexibility to work away from the office, while staying connected to the team

Family-Friendly

Success at work shouldn't mean sacrifice at home

Equity for All

Everyone should feel ownership over their work – literally. We are committed to creating and maintaining an inclusive workplace culture where all employees have an opportunity to participate and contribute to the success of the association and individuals of all backgrounds feel they can bring their authentic selves to work and are empowered to contribute to SFA's vision and goals. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status, or Position and Candidate Specification: Head of Policy 8 other applicable legally protected characteristics. All aspects of employment are based on qualifications, merit, performance, and business needs. If you have any accessibility requirements that would make you more comfortable during the application and interview process, please let us know so that we can support you.

How to Apply

Please email your resume and cover letter to jobs@structuredfinance.org. The subject line should read "Analyst, Policy and Regulatory Affairs".

Writing samples will be requested.

Due to the anticipated volume of responses, we will contact only those candidates who most closely match our requirements. No phone calls please. Applications will be accepted until the position is filled. Local candidates only.

Recruiters — please do not contact